

## North America/Latin America shipping guidelines for Skydrol samples

### 1. Ship Skydrol samples to the following address via courier services:

Eastman Chemical Company  
Anniston plant  
ATTN: Skydrol lab  
702 Clydesdale Avenue  
Anniston, AL 36201  
Tel: 256-231-8449

### 2. Provide a commercial invoice/packing list on which the following information must be displayed (see sample format on page 2):

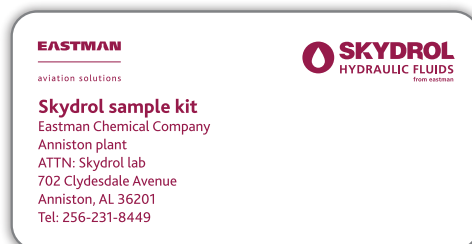
- Sender and recipient information
- Sample name
- Net and gross weights of samples
- Unit price and total amount of samples
- Number of packages
- Note that sample is for laboratory testing only with no commercial value
- Country or origin of the samples

### 3. Shipping instructions:

- For courier service, ensure the gross weight of the shipment is within 30 kg and that each package is no more than 5 kg/5 L.
- Take photos of samples before shipment and keep them for customs inspection purposes.

### 4. Labels and packages:

- A preprinted ship-to address label is on the kit box. You may ship your Skydrol fluid sample to Eastman in this box. If you use a different box, remove the label from the original box and adhere it to your new box. The label must be on every sample shipment in accordance with our sampling processes.
- Ship-to address label:



## Sample commercial invoice/packing list

Date:

Reference No.:

Sender:

Receiver:

Eastman Chemical Company  
Anniston plant  
ATTN: Skydrol lab  
702 Clydesdale Avenue  
Anniston, AL 36201  
Tel: 256-231-8449

S/N	Sample description	Quantity	Net weight (kg)	Gross weight (kg)	Unit price (USD)	Total value (USD)

The above samples are for laboratory testing only; no commercial value.

**Shipment terms:** DDP

**Destination:** Anniston, Alabama, U.S.

**Payment terms:** For free

We certify that merchandise is of \_\_\_\_\_ origin.

I confirm that the information on this invoice is true and correct and the contents of this shipment are as stated above.

Stamp or signature

