

## Europe/Middle East/Africa shipping guidelines for Skydrol samples

### 1. Ship Skydrol samples to the following address via courier services:

Eastman Chemical Company (Solutia UK Ltd)  
FAO: Fluids testing  
QA lab  
Corporation Road  
Newport, U.K.  
NP19 4XF

### 2. Provide a commercial invoice/packing list on which the following information must be displayed (see sample format on page 2):

- Sender and recipient information
- Sample name
- Net and gross weights of samples
- Unit price and total amount of samples
- Number of packages
- Note that sample is for laboratory testing only with no commercial value
- Country or origin of the samples

### 3. Shipping instructions:

- For courier service, ensure the gross weight of the shipment is within 30 kg and that each package is no more than 5 kg/5 L.
- Take photos of samples before shipment and keep them for customs inspection purposes.

### 4. Labels and packages:

- A preprinted ship-to address label is on the kit box. You may ship your Skydrol fluid sample to Eastman in this box. If you use a different box, remove the label from the original box and adhere it to your new box. The label must be on every sample shipment in accordance with our sampling processes.
- Ship-to address label:



## Sample commercial invoice/packing list

**Date:**

**Reference No.:**

**Sender:**

**Receiver:**

Eastman Chemical Company (Solutia UK Ltd)

FAO: Fluids testing

QA lab

Corporation Road

Newport, U.K.

NP19 4XF

S/N	Sample description	Quantity	Net weight (kg)	Gross weight (kg)	Unit price (USD)	Total value (USD)
The above samples are for laboratory testing only; no commercial value.						

**Shipment terms:** DDP

**Destination:** Newport, U.K.

**Payment terms:** For free

We certify that merchandise is of \_\_\_\_\_ origin.

I confirm that the information on this invoice is true and correct and the contents of this shipment are as stated above.

Stamp or signature

